



**Date:** March 12, 2014

**To:** Thomas J. Bonfield, City Manager  
**Through:** Wanda Page, Deputy City Manager  
**From:** David Boyd, Finance Director  
Glenn LeGrande, Risk Manager  
**Subject:** NCLM Third Party Liability Claims Service Contract

#### **Insurance Renewal**

The Finance Department presented the City's 2014-2015 Insurance Renewal to City Council on March 6, 2014 work session via agenda item 9708.

Mayor Pro-Tem Cora Cole-McFadden, inquired as to the Finance Department's involvement with the North Carolina League of Municipalities (NCLM) relative to contractual services rendered. In response the Finance Department advised there is currently a service contract in place with the NCLM. The Mayor Pro-Tem raised concerns as to the NCLM lack of diversity and requested information relative to contract expiration.

#### **NCLM Third Party Claims Service**

The Risk Management Division of Finance has contracted with the NCLM to provide general liability and automobile claims handling service. The service includes claims investigation, liability determination along with settlement recommendations.

The contract was entered into on December 1, 2011 for a three year term renewable annually. The contract will expire November 30, 2014.

#### **Action Plan**

Based on the contract expiration date, Risk Management will initiate an RFP process around mid to late summer. We anticipate a decision on the approved third party liability claims provider on or before November 1, 2014.